

# Teacher Request

C H A M P A I G N P U B L I C L I B R A R Y

Let us pull materials for you to pick up at the library. Just tell us the topics you need.

NAME \_\_\_\_\_

SCHOOL \_\_\_\_\_ GRADE/AGE \_\_\_\_\_

E-MAIL \_\_\_\_\_ PHONE \_\_\_\_\_

LIBRARY CARD # \_\_\_\_\_

## Materials Needed

NUMBER OF ITEMS (APPROXIMATE): \_\_\_\_\_

TYPE OF ITEMS (CHECK ALL THAT APPLY):  FICTION BOOKS  NONFICTION BOOKS  DVDS  CDS  AUDIOBOOKS

REQUEST DETAILS *Tell us the topic(s) you need.*

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## Pickup Date & Location

Please let us know when and where you wish to pick up your materials.

- Items will be held for 1 week.
- Children's materials from the Main Library can be ready within 2 days.
- Teen materials, and all Douglass Branch materials, can be ready within 3 working days. (Note that the Branch is closed Sundays.)

PICKUP DATE: \_\_\_\_\_

LOCATION:  MAIN LIBRARY, HOLDS PICKUP ROOM  DOUGLASS BRANCH

### TO SUBMIT THIS FORM

- FAX TO: 217/403-2073
- DROP IT OFF at the library.
- MAIL TO: Champaign Public Library, 200 W. Green St., Champaign, IL 61820-5193. Send to the attention of "Children's Services" (for infants to grade 5) or "Teen Librarian Betsy Su" (for grades 6+).

QUESTIONS? Call 403-2030 (infants to grade 5) or 403-2070 (grades 6+)